

## CABIN CREW MEMBER (CCM)

Dear Candidate,

For all staff involved in security controls or having unescorted access to security restricted areas of an airport, and according to Swiss Legislation (NASP), we are obliged to perform a pre-employment and a background check in order to ensure Aviation Security requirements are met.

During the pre-employment and background checks we will verify the details highlighted with an asterisk (\*) in your Application Form. Your data will be treated confidential at all times.

### Personal Records

First Name*				photo	
Family Name*					
Address					
Post code and Place					
Telephone no. (Home)					
Telephone no. (Cellular)					
Social Sec. no. (AVS-AHV)*					
Date of Birth*		Place of Birth*			
Marital Status					
Email					
Available from					
Nationality					
Passport / Identity Card no.			Expiry Date		
Country of Issue					
Visa (if applicable)			Date of Exp.		
Working permit			Date of Exp.		
Date of last medical check					
Visible piercings and/or tattoos					
Height (cm)			Weight (kg)		
Children: Name	Age	Date of Birth	Sex	Citizenship	Occupation

## Previous Residences (past 10 years)\*

From	To	Address, Place, Country

## **Education\***

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From	To	Name of school / institute, full address, country	Type of Diploma or Level

## **Trainings and Courses (incl. Language Courses)\***

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From	To	Name of School, City, Country	Level

## Languages

Describe as: mother tongue, excellent, good, satisfactory or poor

Language	Spoken	Written
Italian		
English		
French		
German		
Spanish		
Other:		

## Computer Skills

Programs	

## Details of court convictions, etc. (if any)\*

Details of court convictions, including road traffic offenses or violations

## Actual Employer

From (month / year)	To (month / year)	Position
	present	
Company name & address		

## **Previous Employers (past 5 years)\***

Previous Employers (or educational establishments)

From (month / year)	To (month / year)	Position
Company name & address	Superior (full name) & e-mail	Reason for leaving
From (month / year)	To (month / year)	Position
Company name & address	Superior (full name) & e-mail	Reason for leaving
From (month / year)	To (month / year)	Position
Company name & address	Superior (full name) & e-mail	Reason for leaving

## Experience as Cabin Crew Member

From M/Y	To M/Y	Employer	Position / Type Rating
	present		

## Hobbies / Sports

Hobbies		
Able to swim?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Sports		

## Personal References\*

<i>Personal</i>	
Name	Email address

<i>Work</i>			
Company's name	Name	Position	Email address

## Training Record

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Experience on Saab 2000	
Last flight on Saab 2000	
Medical certification and validity	
Emergency and Safety Equipment Training (ESET – 12) validity and date	
Dangerous Goods (DG – 24)	
Fire fighting	
CRM qualification and validity	
Security Training (SEC – 12)	

### Legend:

T. Rating	Type Rating
DG (24)	Dangerous Goods within 24 months
SEC (12)	Security Training within 12 months
ESET (12)	Emergency and Safety Equipment Training within 12 months
CRM rec. (12)	CRM recurrent within 12 months

### **Please enclose:**

- Letter of motivation;
- Curriculum Vitae;
- 2 passport size photos (not older than 6 months);
- 2 full body photos;
- Original excerpt from the Swiss criminal record not older than 1 months;  
(foreign candidates: Please enclose the original form issued by each country of residence of the previous 5 years\*);
- Copies of diplomas;
- Copy of aeronautical medical certificate;
- Copies of certificates of employment;
- Copy of the working permit (if applicable);
- Copies of licenses (if applicable);

\* for Italian citizen: carichi pendenti e casellario giudiziale not older than 1 months

## Condition of Employment

Dear Candidate,

Before forwarding your complete application to Darwin Airline, make sure that you have filled in properly the form giving full details of your education, training and employment of at least the five preceding years. Missing information will automatically lead to the exclusion of your application.

For candidates that will be involved in security controls or that will have unescorted access to security restricted areas of an airport, and according to Swiss Legislation (NASP), we are obliged to perform a pre-employment and a background check in order to ensure Aviation Security requirements. The pre-employment and the background checks are therefore an inherent part of employment for this position. During the pre-employment and background checks we will verify the details highlighted with an asterisk (\*) in this application form either by phone and / or in written. Your data will of course be treated confidential at all times.

In order to proceed immediately with the security checks after pre-selection, we kindly ask you to sign below weaver. Refusal of such consent will unfortunately disqualify you from consideration for the position as Cabin Crew Member.

Looking forward receiving your application soon,

Darwin Airline, Human Resources

### ***Authorization to Darwin Airline to perform Pre-employment and Background checks***

*I authorize Darwin Airline SA to obtain references to support this application and release the Company and referees from any liability caused by giving and receiving such information.*

*I declare that the information contained in this form is true and complete and that I have not withheld any information that may affect my suitability for employment with Darwin Airline SA.*

*I understand that if it is subsequently discovered that any statement is false or misleading or that any information has been withheld, I may be dismissed from employment by Darwin Airline SA.*

Place & Date: .....

Signature: .....